

**HUSSAINI ADAMU FEDERAL POLYTECHNIC,**

**P.M.B. 5004, KAZAURE JIGAWA STATE**

**INVITATION FOR PREQUALIFICATION**

**INTRODUCTION**

Hussaini Adamu Federal Polytechnic Kazaure wishes to invite competent Contractors/Suppliers to submit their Pre-qualification documents for the following projects, under the TETFUND 2015/2016 Merged Annual Intervention and 2015/2016 Merged Project Maintenance Intervention.

Category 'A'

Lot 1 – Construction and Furnishing of 500-Seater Capacity Lecture Theatre with External Works – FPOLY/KAZAURE/TETF/15-16/01

Lot 2 – Construction, Expansion and Furnishing of Polymer Workshop with External Works – FPOLY/KAZAURE/TETF/15-16/02

Lot 3 – Supply/Installation and Testing of Laboratory Equipment for College of Admin and Management Studies – FPOLY/KAZAURE/TETF/15-16/03

Lot 4 – Supply/Installation and Testing of Laboratory Equipment for College of Engineering (Electrical/Electronics) – FPOLY/KAZAURE/TETF/15-16/04

Lot 5 – Supply/Installation and Testing of Laboratory Equipment for College of Environmental Studies – FPOLY/KAZAURE/TETF/15-16/05

Lot 6 – Supply/Installation, Testing and Commissioning of Equipment for College of Science and Technology – FPOLY/KAZAURE/TETF/15-

16/06

Lot 7 – Refurbishment of Machines and Electrical Installations in Five Workshops at College of Engineering for the Accreditation – POLY/KAZAURE/TETF/15-16/07

**(C) Category 'B'**

Lot 8 – Proposed Renovation and Upgrading of Computer Science Department with External Works – FPOLY/KAZAURE/TETF/PM/15-16/01

**(D) MANDATORY PRE-QUALIFICATION REQUIREMENTS**

**INTERESTED COMPANIES ARE REQUIRED TO SUBMIT THE FOLLOWING MANDATORY DOCUMENTS:**

- (i) Certificate of Registration with the Corporate Affairs Commission (C.A.C.) and form C02 and C07 or CAC1.1 (particular of Directors).
- (ii) Evidence of annual returns to Corporate Affairs Commission (year 2016).
- (iii) Evidence of Tax clearance for the last three years (2014, 2015, 2016) and Tax Identification Number (TIN)
- (iv) Evidence of VAT Registration and remittance
- (v) Evidence of compliance with new Pension Reform Act 2004 by inclusion of a valid Pension Clearance Certificate from PENCOM as in Public Procurement Act 2007 part IV, 16(6d).
- (vi) Evidence of Registration on the National Database of Contractors, Consultants and Service providers by inclusion of Interim Registration Report (IRR) issued by BPP or a copy of IRR as evidence of compliance with the requirement.
- (vii) Certified Audited Accounts of the company for the last three years (2014, 2015 and 2016).
- (viii) Evidence of registration/contribution to Industrial Training Fund (ITF) Amendment Act 2011 by inclusion of a copy of valid compliance certificate of remittances.
- (ix) Evidence of compliance with the Nigerian Social Insurance Trust Fund (NSITF).
- (x) Interested bidders are to accompany their bids with a sworn court affidavit indicating that:

They do not have any Director who has been convicted in any country for any criminal offence relating to fraud, financial impropriety, criminal misrepresentation and falsification of facts relating to any matter. None of the officers of the relevant committees of the procurement entity is a former or present director, shareholder or has any pecuniary interest in the bidder; and

All information's presented in the bid are verifiable, true and correct in all particulars.

## **(E) OTHER REQUIREMENTS**

- (i) A current Letter of Introduction addressed to the Institution from the company's Bankers indicating the Financial Capacity to undertake the services.
- (ii) Verifiable evidence (award letters, contracts/agreements, certificate of practical completion, etc) of previous experience of three similar jobs during the last five years.
- (iii) A comprehensive company profile with the list of all directors and to include verifiable key professional staff.
- (iv) Evidence of qualified Technical/Professional Staff and evidence of registration with relevant professional body.
- (v) A sworn statement that the company is not in receivership or about to be in receivership or not a replacement for hitherto tax defaulting company.
- (vi) Availability of metal scaffolding for all construction works.
- (vii) Annual Turn-over of at least M150,000,000 for Lot 1.

## **SUBMISSION OF TENDER DOCUMENTS**

### **THE DOCUMENTS SHOULD BE SUBMITTED IN THE FOLLOWING PRESCRIBED MANNER:**

- (1) The Contractor/Supplier shall enclose in a sealed envelope duly marked as "Pre-qualification Document for.....stating the project (Technical)
- (2) The envelopes shall then:
  - (a) Bear the name and address of the contractor.

(b) Be addressed to the **Registrar, Hussaini Adamu Federal Polytechnic P.M.B. 5004 Kazaure, Jigawa State.**

(c) Bear the name and Lot of the project of interest.

**CLOSING OF SUBMISSION:** Submission of Pre-qualification Documents closes on **Tuesday 9<sup>th</sup> January, 2018.**

**Opening of Pre-Qualification Document:** – All the pre-qualification document envelopes received will be opened on **Tuesday 9<sup>th</sup> January, 2018 at the Council Chamber, Hussaini Adamu Federal Polytechnic Kazaure.**

**Time 12.00 noon prompt.**

For more Information, please contact the Procurement Department, Hussaini Adamu Federal Polytechnic Kazaure Jigawa State, on 08034628257 or [ykutama91@yahoo.com](mailto:ykutama91@yahoo.com).

**Signed: Rabi'u Muhammad Danmalam**

***Registrar***